

TJCSGA Executive Board Fall Meeting

September 19, 2023, 4:00 pm

- I. **Call to Order-** President Simrah Sajjad calls the meeting to order at 4:02 pm.
- II. **Roll Call-** Michelle Guerrero, Ranger College
 - A. President: Simrah Sajjad - Present
 - B. Vice President: Antonio Ramirez-Present
 - C. Secretary: Michelle Guerrero-Present
 - D. Parliamentarian: Carlton Watkins-Present
 - E. Treasurer: Malcolm Williams- Absent
 - F. PR Officer: ArbreNayia Richardson-Present
 - G. Host School: Emily Jones-Absent
 - H. Regional Advisor: Cheri Root- Present
- III. **New Business**
 - A. Approval of minutes
 1. President- Simrah Sajjad entertains a motion to disregard TJCSGA Region II Summer Meeting Minutes July 17, 2023 for grammatical errors and to approve.
 2. Motion made by Vice President-Antonio Ramirez from Dallas College-Richland Campus to disregard review and approve the ~~June 06 2023~~ Meeting Minutes.
July 17, 2023
 3. Seconded by Parliamentarian- Carlton Watkins from Dallas College.
 4. No Discussion
 5. Motion carries to vote to pass minutes
 6. Vote pass anonymous
 - B. Approval of agenda
 1. President- Simrah Sajjad entertains a motion for approval of today's agenda.

2. Motion made by Vice President-Antonio Ramirez from Dallas College-Richland Campus to proceed with today's agenda.
3. Seconded by Parliamentarian- Carlton Watkins from Dallas College.
4. No Discussion
5. Motion carries
6. Vote passes anonymous

C. Discuss details for Region II Fall Conference

1. President Simrah Sajjads entertains a motion to discuss and establish the budget for the Fall Conference.
2. President Simrah Sajjads opens the floor for discussion.
3. Membership dues will be \$125.00 per chapter. This includes all 7 Dallas College, Collin College, and Ranger College and this equals \$ 1,125 for all 9 colleges. The expected income is \$ 700 and with our current balance this will be \$ 2, 475.22.
4. President Simrah Sajjads entertain a motion to discuss and decide based on the budget how many speakers we will have; how much and what type of food we will have; and how much our budget will be for the Fall Conference.
5. Motion by Vice-President Antonio Ramirez from Dallas College, to clarify that current balance is not finalized yet. Dallas College has finalized the books to be able to transfer accounts to Collin College, and information will be updated soon to clarify the current balance.
6. President Simrah Sajjads discusses food for the fall conference. We are expecting to have 100 members for attendance for the conference. Based on this number we are planning the cost of lunch to be \$12.00 per person. The expected cost for food would be \$ 1,200. The terms for the guest speaker, Vice-President Antonio

Ramirez will give us how many speakers we will be having for this event.

7. Motion by Vice-President Antonio Ramirez from Dallas College, to discuss speakers for the Fall Conferences. We will be having one guest speaker for this event. The development and research over these past weeks for guest speakers includes Ms. Joan Mulholland, a Civil Right speaker. Her previous cost 2 years ago was \$500 and not sure if the cost has changed due to inflation. Another option would be having a professor that might do it for free and we can pay for gas expenses if needed. We also have suggested a successful former Richland Campus SGA student, Fernando who attends Columbia University and has received several different awards including this year the best student of the year award at Columbia University and is very decorated. Our goal is to get Fernando to be our guest speaker for our Fall Conference because he is a successful and inspiring student and cost would be less.
8. Motion by President Simrah Sajjad asks Vice-President how much the cost for the speaker would be for this event.
9. Motion by Vice-President Antonio Ramirez from Dallas College, the budget for speakers will be \$500.
10. Motion by President Simrah Sajjad to decide what other items do we need to include in our fall conference budget. Suggestion for T-shirts for the State Convention.
11. Motion by Vice-President Antonio Ramirez from Dallas College, informs us that we usually do T-shirts for the State Convention during the Spring. During the Fall Conference, we will be deciding and choosing the design for the T-shirt and in the Spring, we will finalize the design for the T-shirt for the State Convention.
12. Motion by President Simrah Sajjad considering the cost of the speaker that is \$ 500 and food cost of \$1,200 that would be \$1,700 for the Fall Conference.

13. Motion by Vice-President Antonio Ramirez of Dallas College, do we have any other expenses for the Fall Conference that we should consider.
14. Motion by President Simrah Sajjad for Host School to discuss information over the expenses for the Fall Conference including decoration or any other items needed.
15. Motion by Host School SGA Advisor Kosolu Kasa Anahte from Mountain View Campus, before considering decoration first we have to considered what theme you would like for the conference to be and addition to the speaker will there be any activities, assessment or professional development and what all would you like to have contained for this fall conference. After deciding the theme, it will help direct everything else for the event including the food, and decorations.
16. Motion by Advisor Kelly Sonnanstine from Dallas College, suggested to save time, I would recommend a simple theme because it is easier to set up the fall conference. The State theme is musically basic and your theme does not have to tie with their theme at all. Then on food we don't have a number for food, so you can decide on providing a hot meal the cost would be for \$ 10 to \$12, and if you are trying to spend less and save money the cost of a box lunch would be \$ 8.
17. Motion by President Simrah Sajjad, would like to clarify if we would or should vote for the budget or if we are discussing and establishing the budget.
18. Motion by Advisor Kelly Sonnanstine from Dallas College, suggested we should vote to help establish a goal for the budget.
19. Motion by Advisor Stephen Rogers from Collin College, recommended to include the approval of the spending for this amount for the conference in the minutes. You also have to assess when planning these conferences and what amount you are

wanting to pay for covering as a group or the cost that you are going to give to the people. Stephens explains the difference between the membership due and registration fee. The registration fee would include how much we charge per person for the event and suggested not to use all your money for one conference because we still have the Spring Conference.

20. President Simrah Sajjad opens the floor for discussion for input from the officer.

21. Motion by President Simrah Sajjad, suggested stars as the theme for the Fall Conference. Advisors informed officers that there are different ways to incorporate stars or constellations. The Fall Conference theme would be Reaching to the Stars. The budget cost for food will be set to \$ 1,200, the guest speaker budget cost will be set to \$500, and for decoration will be set to \$ 150. The total cost for Fall Conference would be \$1,850 including speaker, decorations, and food.

D. Approval of Fall Conference Cost

1. President- Simrah Sajjad entertains a motion for approval of Fall Conference budget for spending cost of \$ 1,850 including the cost breakdown of \$500 for speaker, \$ 1,200 for food, and \$ 150 for decoration.

2. Motion made by Vice President-Antonio Ramirez from Dallas College-Richland Campus to proceed with the Fall Conference spending cost.

3. Seconded by Secretary- Michelle Guerrero from Ranger College.

4. No Discussion

5. Motion carries

6. Vote passes anonymous

E. Discuss the date and location of the Fall Conference

1. President Simrah Sajjad entertained a motion to discuss the date and time for the Fall Conference which will be on Friday, November 17, 2023 at 9:00 a.m. to 4:00 p.m. The location will be Dallas College-Mountain View Campus (4849 W Illinois Ave, Dallas, TX 75211).

F. Discuss Co-Advisor/Committees

1. President Simrah Sajjad entertained a motion to discuss that we are looking for Co-Advisor, Committees chair, or Co-chair Secretary Committees. Last year, they had an application for this position, and the PR officers could publish that information on social media. Updates, we still have not received any responses for the Co-Advisor for position. Please send your nominations for Region II Co-Advisor and committee chairs. Ms. Frankie Ward from Dallas College is interested in the Co-Advisor position and President Simrah Sajjad informs Ms. Ward sent an email to her regarding her interest in the position.

G. Discuss updating the Region II Website and Social Media

1. President-Simrah Sajjad entertains a motion to discuss and see if the PR officer has access to the Region II website and social media and is able to edit everything.
2. Motion by PR officer Arbrenayia Richardson from Mountain View Campus, informs President Simrah Sajjad that she has access to Instagram but not to the website.
3. Motion by President Simrah Sajjad, asking assistance from Kelly Sonnanstine to help PR officers with accessing the website.
4. Motion by Advisor Stephen Rogers from Collin College, informs President Simrah Sajjad that he is working on editing and updating the website and informs there were technical difficulties. Mr. Rogers

informs he has been working on the security of the website, editing and deleting unnecessary items and will share the login information with the PR officer Arbrenayia Richardson and President Simrah Sajjad. Ranger College needs to share the SGA school website with Region II to activate their school information on Region II website.

5. Motion by PR Officer Arbrenayia Richardson, asked if we have a drive with previous pictures to be included in the social media.
6. Motion by Advisors Stephen Rogers and Kelly Sonnanstine, informs PR Officer we don't have a drive with previous photographs.

IV. **Announcements**

A. President- Simrah Sajjad announces goals:

1. Region II website biographies are due. Please send your photograph and biography to the PR officer Arbrenayia Richardson so she can be able to post it on the website and on social media.
2. In terms of advertisement, this is for the PR Officer, if you can get started on working and creating a flyer for the upcoming Fall Conference with the theme with it. The PR officer will create a post using our new theme of constellations, instead of stars.
3. Next meeting goal will be to discuss candidates for guest speakers for the Fall Conference and to vote for upcoming speakers. Vice-President Antonio Ramirez will have a biography and information regarding guest speakers and decide which one we want to have for the Fall Conference.
 1. Motion by Advisor Kelly Sonnanstine from Dallas College, suggested two different ways how to set up the Fall Conference. We had multiple speakers and one meeting for each committee or one keynote speaker and dedicated the rest of time to each committee. We need to set this goal to

be able to decide and target the right amount of speakers needed for this conference.

2. Motion by Advisor Stephens Rogers from Collin College, gave information about the Fall Conference that includes educational sessions, time for the committee meetings, keynote, and including an official Region II meeting in the morning.
3. Motion by President Simrah Sajjad and Advisor Stephen Rogers discuss the information about the Fall Conference one keynote, 3 to 4 educational sessions, and one committee meetings.
4. Motion by Host School Advisor Kosolu Kasa Anahte from Mountain View Campus, asking if there is anything needed from the Host School regarding ordering items and items delivered to the campus and if there is anything needed from the Host School.
5. Motion by President Simrah Sajjad, the most important thing is getting the venue reserved. The terms in food and decoration can be discussed in later meetings.

V. **Adjournment** - Meeting adjourned at 4:42 pm.