**TJCSGA Region II Executive Board Meeting**

**September 30th, 2020 @ 12: 14PM**

1. Website
	1. Update
		1. Bios are mostly done, need a few pictures
		2. Uploaded committee chair applications
		3. Cosmetic changes
	2. Things that need to be completed ASAP
		1. Getting contact information for the schools
		2. Reaching out to schools
2. Social Media Accounts
	1. New Email
		1. New Google account created
	2. Instagram, Twitter and Facebook
		1. Post about 2020 Fall Conference
3. Vacant Positions
	1. Applications
		1. Five Interests
	2. Interviews
		1. Date/Time
		2. Attendance
		3. Selection Process
4. Region II Fall Conference
	1. Schedule
		1. Schedule will be posted on Teams
	2. Workshops
		1. Committee Meetings
		2. Other workshops
			1. VP Avery is in charge of getting speakers for the workshops.
				1. He has 2/3 secured so far.
	3. Keynote Speaker
		1. Budget for a speaker?
		2. We will be getting roughly $1,000 from all of the schools
		3. VP Avery has a suggestion for a speaker that will cost roughly $500
			1. Treasurer Fatima and VP Avery will work together to see if this individual would be interested in attending the Event as a Key Speaker.
		4. Around lunch time of the conference, President Cruz would like to have 4 politicians to come in and engage with the participants if they would like.
			1. People will either log out for lunch, or they can listen to the political guests.
			2. Co Advisor Rogers mentions that if we have one party there, we must have the other as well. He also suggests that this happen either before or after lunch so that as many people as possible view and engage with them.
	4. Executive Board Responsibilities
		1. VP will be in charge of getting speakers for the workshops.
		2. VP and Treasurer will work on getting Key Speaker and potential guests
		3. PR will be working on social media and the website
	5. Theme
		1. How to incorporate the theme virtually
			1. “Goblins, Ghouls, and Robert’s Rules!”
			2. PR will make Zoom backgrounds to use
5. Committee Applications
	1. Due date
		1. Friday, October 2nd at 11:59 pm
	2. Interviews
		1. Set date and times
			1. Week of October 5th
			2. October 12th and October 13th
6. Advisor/Officer Reports
	1. Co Advisor Rogers suggests to go through Region 2 Constitution to get any suggestions or edits in before the meeting.
7. Future Meetings
	1. October 14th
		1. Confirm Committee Chairs
		2. Appoint new executive team members
		3. Meet at Noon
	2. October 19th
		1. Executive meeting
		2. Meet at Noon
	3. October 21st
		1. Full meeting with team
		2. Meet at Noon
8. Announcements
	1. Regional Pins?
	2. Any standing rules about Zoom?
	3. Need Region 2 gavel
9. Adjournment
	1. 1:22 pm